



PENHOW COMMUNITY COUNCIL

clerk@penhowcommunity.org

www.penhowcommunity.org

Dear Councillor

You are hereby **summoned** to attend an **Ordinary Meeting of Penhow Community Council** held in **St. John's Hall, Penhow** on **Wednesday 4th March at 7.15pm.**

Councillors attend this meeting under the provisions of the Community Council's Code of Conduct.

Beverly Cawley,
Clerk to the Council
(07785 747 762)

26th February 2026

2025/
2026

AGENDA

Public Open Forum

(members of the public should be mindful of the Council's standing orders numbers 3.d - k) [standing-orders-2024.pdf \(penhowcommunity.org\)](https://www.penhowcommunity.org/standing-orders-2024.pdf)

1 CHAIR'S ANNOUNCEMENTS

- 1.1 To receive apologies for absence

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – *Forms to be completed.*

- 2.1 To receive any declarations of interest in items on the agenda

3 MINUTES OF THE LAST MEETING

- 3.1 To adopt the minutes of the Ordinary Meeting held 4th February 2026

4 FINANCE

- 4.1 To approve the Bank Reconciliation as of 28th February 2026.
- 4.2 To note payments made in February 2026 and approve those due in March 2026

5 CORRESPONDENCE

- 5.1 To note that miscellaneous correspondence had been sent to Members, as appropriate, for information purposes.
- 5.2 To note that the Annual Remuneration Report 2026/2027 (last version) had been received from the Democracy & Boundary Commission for Wales and will be considered for approval/adoption at the Annual Meeting in May 2026 and any resolutions made.

- 5.3 To note notification from Aneurin Beavan University Health Board regarding changes to the Lliswerry Medical Centre with effect from 1st April 2026.
- 6 PLANNING**
- 6.1 View and consider applications at [Simple Search \(newport.gov.uk\)](http://Simple Search (newport.gov.uk))
 - a. *No applications received at the time of publication*
 - 6.2 To note Newport City Council weekly new and decided planning lists. [Weekly List \(newport.gov.uk\)](http://Weekly List (newport.gov.uk))
- 7 NEWPORT CITY COUNCIL - WARD MATTERS**
- 7.1 To receive report/s from City Councillors and agree any actions
- 8 MARKET ROAD**
- 8.1 To consider any options available in respect of traffic calming measures on Market Road, and agree any actions
 - 8.2 To note that potholes on Market Road had been reported to Newport City Council, and to the Ward Councillor, and consider any further actions.
- 9 FLOODING**
- 9.1 To receive an update in respect of flooding on the Playing Field and agree any action.
 - 9.2 To receive any update in respect of flooding in a resident's field because of a burst pipe coming under the A48
- 10 INFORMATION TECHNOLOGY – lead Cllr Bryn Harries**
- 10.1 To receive an update from Cllr Harries in respect of Council's requirements to update/improve IT systems and provide Councillors with dedicated email addresses and agree any actions required. (*deferred OM 4/2/26 Min No. 154.1*)
- 11 CONSULTATIONS**
- 11.1 Welsh Government: Strategic planning guidance for the Gwent Levels National Natural Resource Area (Future Wales Policy 9)
<https://www.gov.wales/strategic-planning-guidance-gwent-levels-national-natural-resource-area> closing date: 31/03/26
 - 11.2 Newport City Council: Community Boundaries and Electoral Arrangements Review <https://www.newport.gov.uk/elections-and-voting/community-boundaries-review> closing date 22/03/26
- 12 COMMUNITY PLACE PLAN/ACTION/PLACEMAKING PLAN**
- 12.1 To receive and consider the amended draft Penhow Community Five Year Plan (*introductory document*) prior to going out to consultation with the community/residents. (*deferred OM 4/2/26 Min No. 156.1*)
- 13 VILLAGE MATTERS**
- 13.1 Items of concern within the Village – For information only.
- 14 COMMUNITY EVENTS**
- 14.1 Covid-19 National Day of Reflection - Sunday 8th March 2026
To confirm any arrangements to acknowledge the Covid-19 National Day of Reflection.
 - 14.2 Summer Fun Day – Saturday 6th June 2026,

To receive an update on preparations and agree any additional needs and any further actions required.

15 REPORTS

15.1 To receive reports from Councillors on areas of responsibilities and agree any actions required.

- a. Community Liaison (*lead Cllr Wagstaff*)
- b. Green Spaces (*lead Cllr Pedder*)
- c. Recreation Grounds and Street Furnishings (*lead Cllrs Wagstaff & Jones*)
- d. St John's Hall (*lead Cllr Jones*)
- e. 1st Wentwood Scouts (*lead Cllr Harries*)
- f. To receive feedback on any other areas of responsibility.

15.2 To receive a report from the Clerk

16 DATE OF THE NEXT MEETING

16.1 To Confirm the date of the next Ordinary Meeting: Wednesday 1st April 2026 at 7.15pm at St John's Hall.