



PENHOW COMMUNITY COUNCIL

clerk@penhowcommunity.org

www.penhowcommunity.org

Dear Councillor

You are hereby **summoned** to attend an **Ordinary Meeting of Penhow Community Council** held in **St. John's Hall, Penhow** on **Wednesday 7th January at 7.15pm**.

Councillors attend this meeting under the provisions of the Community Council's Code of Conduct.

Beverly Cawley,
Clerk to the Council
(07785 747 762)

31st December 2025

2025/
2026

AGENDA

Public Open Forum

(members of the public should be mindful of the Council's standing orders numbers 3.d - k) standing-orders-2024.pdf (penhowcommunity.org)

1 CHAIR'S ANNOUNCEMENTS

- 1.1 To receive apologies for absence

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – *Forms to be completed.*

- 2.1 To receive any declarations of interest in items on the agenda

3 MINUTES OF THE LAST MEETING

- 3.1 To adopt the minutes of the Ordinary Meeting held 3rd December 2025

4 FINANCE

- 4.1 To approve the Bank Reconciliation as of 31st December 2025.
- 4.2 To note payments made in December 2025 and approve those due in January 2026
- 4.3 To note the position of the council's budget against its actual figures for the financial year 2025/2026 as at the close of business on the 31st December 2025.

5 CORRESPONDENCE

- 5.1 To note that miscellaneous correspondence had been forwarded to Members, as appropriate, for information purposes.

- 5.2 To note correspondence from Welsh Government advising that the S.137 Expenditure Limit for 2026/2027 is £11.60 per elector.
- 6 PLANNING**
- 6.1 View and consider applications at [Simple Search \(newport.gov.uk\)](https://newport.gov.uk)
No applications received at the time of publication
 - 6.2 To note Newport City Council weekly new and decided planning lists. [Weekly List \(newport.gov.uk\)](https://newport.gov.uk)
- 7 NEWPORT CITY COUNCIL - WARD MATTERS**
- 7.1 To receive report/s from City Councillors and agree any actions
- 8 BUDGET & PRECEPT FOR THE FINANCIAL YEAR 2026/2027**
- 8.1 To consider and agree Council's Budget requirements for the financial year 2026/2027 (*deferred OM 3/12/25 Min No. 120.1*)
 - 8.2 To agree the amount of Precept to be claimed from Newport City Council for the financial year 2026/2027 (*deferred OM 3/12/25 Min No. 120.3*)
- 9 KEEP WALES TIDY (lead Cllr Andy Pedder)**
- 9.1 To receive a request from Keep Wales Tidy to set up a 'Hub' for litter picking equipment and consider any needs and implications in respect of storage.
- 10 CONSULTATIONS**
- 10.1 To note after consultation, Newport City Council has adopted: Newport Local Development Plan 2011-2026 Supplementary Planning Guidance (SPG) – the Planning Obligations SPG; Wildlife and Development SPG; Waste Storage and Collection SPG; and the Archaeologically Sensitive Areas SPG
[Supplementary Planning Guidance | Newport City Council](https://newport.gov.uk)
- 11 VILLAGE MATTERS**
- 11.1 To receive an update in respect of contractor parking for Silver Birches at the junction of Market Road and Arcade Avenue.
 - 11.2 To receive an update in respect of a resident's refused application to Newport City Council for a Disabled Parking Bay.
 - 11.3 Items of concern within the Village – for information only.
- 12 COMMUNITY PLACE PLAN/ACTION/PLACEMAKING PLAN**
- 12.1 To agree a date in January/February 2026 to put together a questionnaire for residents with a view to drafting a 'Five Year Development Plan'. (*deferred OM 3/12/25 Min No 126.1*)
- 13 COMMUNITY EVENTS**
- 13.1 Summer Fun Day – Saturday 6th June 2026,
 - a. To receive an update on preparations
 - b. To agree any additional needs and any further actions required.
- 14 REPORTS**
- 14.1 To receive reports from Councillors on areas of responsibilities and agree any actions required.
 - a. Community Liaison (*lead Cllr Wagstaff*)
 - b. Green Spaces (*lead Cllr Pedder*)

- c. Recreation Grounds and Street Furnishings (*lead Cllrs Wagstaff & Jones*)
- d. St John's Hall (*lead Cllr Jones*)
- e. 1st Wentwood Scouts (*lead Cllr Harries*)
- f. To receive feedback on any other areas of responsibility.

14.2 To receive a report from the Clerk

15 DATE OF THE NEXT MEETING

15.1 To Confirm the date of the next Ordinary Meeting: Wednesday 4th February 2026 at 7.15pm at St John's Hall.