



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 10th 2024 January at 7.15pm

This meeting will be held **St John's Hall**. Members of the public are invited to attend. The meeting will be held in person.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

Agenda

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of the ordinary meeting held on Wednesday, 6th December 2023
4. **Matters Arising** (that are not included as part of the agenda) to include but not limited to:
 - Replacement Local Development Plan (RLDP)
5. **Public Participation** (limited to 15 minutes)
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6. **Ward Councillor Matters**

Discussion and feedback with the NCC Councillors. To include:

 - Recycling bins
 - Junction of Penyworlod Road and A48
7. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison – Cllr John Wagstaff
 - (ii) Green Spaces – Cllr Michael Weekes
 - Wildflower areas
 - (iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones
 - (iv) St John's Hall – Cllr Keith Jones
8. **D-Day Anniversary Event June 2024**
 - Update regarding the planning of this event.
9. **Communication Review**
 - To review the communication audit list and consider next steps according to the results.
10. **Village Matters**
 - Highways Issues
 - Community speed watch



- Other village matters

11. Planning Applications

There have been no new planning applications submitted since the last meeting.

Planning Application Updates (for information only)

There are no current application updates.

12. Accounts & Financial Matters

- Account Overview

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 29.12.23				£	18,139.05
Cash				£	-
Plus receipts not yet showing on statement					
Payments not yet showing on statement					
Total payments not yet showing				£	-
BALANCE at 29.12.23				£	18,139.05

Thank you to Cllr Bartlett for reviewing the monthly figures.

- Agree payments to be made:
 - Clerk Salary
 - Christmas light batteries - £44.98
 - Grounds maintenance - £410.54
- Annual Budget for 2024-25
 - The agreed Precept Request was submitted to NCC on 18.12.2023.

13. Governance

- General privacy statement. Agree to adopt the General Privacy Statement.
- Communication Policy – review of the new FaceBook page. Agree update to the Communication Policy. Current policy is attached for reference.
- Agree amendment for the park use policy re groups requesting to use the park. Current policy is attached for reference.

14. Risk Assessment Document

- To consider any update required for the Risk Assessment Document

15. Items for Information

16. Date of next meeting

The usual date of the next meeting would be Weds, 7th February 2024 at 19:15.

