



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 6th December 2023 at 7.15pm

This meeting will be held **St John's Hall**. Members of the public are invited to attend. The meeting will be held face to face.

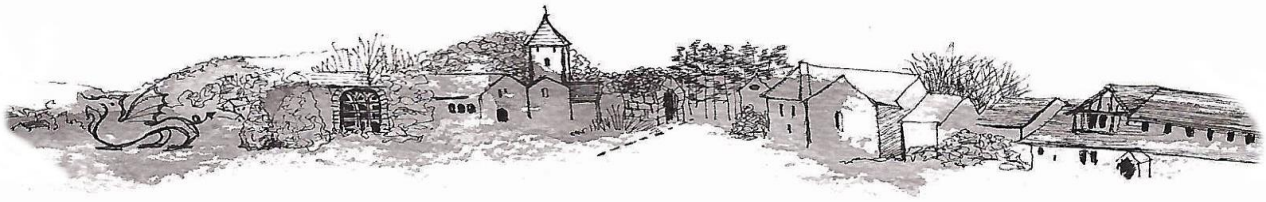
Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

Agenda

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of the ordinary meeting held on Wednesday, 1st November 2023
4. **Matters Arising** (that are not included as part of the agenda) to include but not limited to:
 - Street sign for Bowden's Lane
 - Parking bay on Greenmeadow Drive by Rockfield Close
 - Uncontrolled dogs in the park. NCC wardens have suggested that PCC apply to have the park added to the PSPO (public spaces protection order) that covers other parks in Newport. This would mean that the Newport wardens would be able to enforce issues of dog control.
 - Litter picking equipment in the community.
 - Siting of the polling booth in Parc Seymour.
5. **Public Participation** (limited to 15 minutes)
 - Request for a gate/stile to be created from the park to allow residents to access the public footpath on to the A48 directly from the park.
 - Request for a Christmas Tree to be placed on the green space at the top of Market Road, opposite Arcade Road.
 - Request for a grant to support repairs to St John the Baptist Church (decoration of the East gable wall of the Chancel and Nave and repairs to the porch doors).
 - How does the Community Council ensure that they represent resident's views – how are comments collected, collated, and communicated? How are they used to inform decisions made at the meetings?
6. **Ward Councillor Matters**

Discussion and feedback from the NCC Councillors. To include:

 - The RLDP
 - Highways – junction of Penyworlod Lane and the A48, speed reduction measures on Market Road
7. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison – Cllr John Wagstaff



(ii) Green Spaces – Cllr Michael Weekes

- Coronation Oak
- Wildflower areas

(iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones

(iv) St John's Hall – Cllr Keith Jones

8. **D-Day Anniversary Event June 2024**

- Update regarding the planning of this event.

9. **The Replacement Local Development Plan (RLDP)**

- To consider the written response to be submitted to Newport City Council re the RLDP. Please see attached document from Cllr Harries.
<https://newportrlpd.co.uk/wp-content/uploads/2023/10/1.-Preferred-Strategy-Consultation-Paper-October-2023.pdf>

10. **Parc Seymour Park – use of the park by groups charging for activities**

- To receive feedback re the relevant clause about subletting within the lease document
- To consider the following proposal:
 - on an exception basis only, and only by agreement of PCC, PCC allow people who are residents of Penhow Community to run and charge for activities, solely for the benefit of residents of Penhow Community, ideally at times when the park is otherwise underutilised, and subject to the activity leader providing appropriate risk assessments and insurance cover.
(See attached document for further detail re this proposal).

11. **Social Media Policy**

- Cllr Hayes to update Council re the use of social media and how this could be used to support the work of the Community Council.

12. **Village Matters**

Highways Issues

- Junction of Penyworlod Road and the A48
- Road safety issues on Market Road (near to the park entrance)
- Fly tipping in Wentwood

Other village matters

- Village planters – update by Cllr Hayes

13. **Planning Applications**

There have been no new planning applications submitted since the last meeting.



Planning Application Updates (for information only)

Planning application 23/0765 Bowden's Lane – NCC refused

Planning application 23/0852 Ty Garwen – NCC accepted with conditions

14. Accounts & Financial Matters

- Account Overview

Penhow CC Summary Report					
Bank balance - Current Account					£ -
Bank balance - Business Reserve Account as at: 03.11.23					£ 18,783.25
Cash					£ -
Plus receipts not yet showing on statement					
Payments not yet showing on statement					
					£ 39.50
Total payments not yet showing					£ 39.50
BALANCE at 03.11.23					£ 18,743.75

Thank you to Cllr Bartlett for reviewing the monthly figures.

- Confirm payment made for hall rental Oct/Nov 2023 - £39.50
- Agree payments to be made:
 - Clerk Salary
 - Coronation Oak tree - £60.00
 - Griffiths Signs (Bowden's Lane) - £36.00
 - St John's Hall planter, spring bulbs and winter plants - £23.90
- To confirm and implement Local Government pay agreement for clerk salary. NLCC pay agreement attached.
- Annual Budget for 2024-25
 - To confirm the annual budget and Precept Request for 2024-25. See attached report from the Clerk.

15. Governance

No updates.

16. Risk Assessment Document

- To consider any update required for the Risk Assessment Document

17. Items for Information

- Seasonal meal

15. Date of next meeting

The usual date of the next meeting would be Weds, 10th January 2024 at 19:15.

